

Bank reconciliation – pro forma

Insert name of smaller authority: **BORDEN PARISH COUNCIL**

Financial year ending 31 March 2017

Prepared by: Lynda Fisher, Clerk (Name and role)

Date: 11th May 2017

Balance per bank statements as at 31 March 2017:	£	£
Community Account	60506	
Business Premium Account	45214	
	<hr/>	105720

Petty cash float (if applicable)

Less: any unpresented cheques at 31 March 2017

102589	40	
102590	26	
102595	40	
102596	80	
102597	20	
102599	<hr/> 2,016	2,222

Add: any un-banked cash at 31 March 2017

Net balances as at 31 March 2017 (Box 8)	<hr/>	103498
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The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2016 (Prior year Box 8)		81017
Add: Receipts in the year	75212	
Less: Payments in the year	52731	
Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above – Box 8)	<hr/>	103498