

BORDEN PARISH COUNCIL
MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Thursday 15 March 2018

Present: Cllr. C Masters – Chair
Cllr. M. Downes
Cllr. C. Sims
Cllr. E. Harrison
Cllr. J. Hepburn
KCC Cllr M Whiting
PCSO J Cork
1 Member of the Public

Cllr J Bolas – Vice-Chair
Cllr J. Evans
Cllr Millican
Cllr J Emery
Cllr S Smith
Cllr K Lainton
Ann Smith - Clerk

1. **Welcome and Apologies for Absence**

The Chair welcomed everyone to the meeting: apologies received from Parish Cllrs Baldock, Luxton and SBC Councillor Hampshire.

1. **Public Time**

Parishioners – No comments.

2. **County/Borough Councillors** –

Report from Cllr Whiting:

KCC report, Mike Whiting, 15 March 2018

Further to request from residents for clarification regarding Swale Council's Brownfield sites list, I have had the following clarification from Cllr Gerry Lewin, Cabinet Member for Planning on Swale Borough Council:

Dear Mike,

DCLG, in 2016, required Local Planning Authorities to compile registers by June 2018. Resources did not permit us to complete an earlier Register because we were in the middle of adopting the current Local Plan. Swale is currently updating work undertaken, with sites identified in the recent 'call for sites' as part of the work on the new Local Plan. This Register will be reported to the LDF Panel meeting, probably in April, on sites which may be appropriate for Permission in Principle (PIP). We are not expecting many, if any, sites to qualify for PIP as most are already covered by allocations or permissions.

Regards Gerry

Highways are considering my request for new signage in Hearts Delight/Bannister Hill to help address the concerns of residents and Cllr Nick Hampshire that were raised with me previously.

Following reports by some residents that parked cars were blocking the way for gritting lorries in The Street, I have written to the police requesting clarification on the obstruction laws.

I have written separately to the Clerk regarding potholes, which explains the Pothole Blitz that starts next month with a much enlarged budget, and also regarding Parishes' and residents' right to call-in planning applications, which Swale Borough Council has told me it is not proposing to change.

I am helping two families appeal their children's secondary school allocations.

Cllr Whiting also reported that there are no proposed changes to calling in planning applications. Parish Councils can continue to deal with planning applications in the usual way.

There is now a budget of £8.1 million to repair potholes in Kent.

Report from Cllr Hampshire to Borden Parish Council – 15 March 2018

1. Swale Borough Council's Brownfield Register

Following a recent meeting of the Local Development Framework Panel ("the Panel") on Thursday 8 February 2018, attendees were invited to input any additional thoughts not raised during the meeting. These should focus on what items may wish to be considered by the Panel as part of their Local Plan Review.

One suggestion I put forward by e-mail, was for Swale Borough Council ("the Council") to maintain and publish a Brownfield Register ("the Register").

This, in my view, is what members from the community have been calling for. It may also provide the comfort and evidence often requested to show that the minimum amount of greenfield land is allocated, and when it is, it is done so as a last resort.

I am pleased to learn that following my call for this, Alan Best has confirmed that the Register is expected to be published by the Council in the coming weeks – likely to be during April 2018.

I believe the Register will only include sites that are considered to be available, suitable and deliverable. As such, it is unlikely such sites will provide the 'silver-bullet' hoped for by many to meet the targets imposed by Central Government on the Council and, regrettably, will require the allocation of greenfield sites in the Borough.

My long-held private view has always been that brownfield development should be promoted over and above greenfield development but I appreciate each planning application must be accessed on its own merits. Sadly, Members of the Council's Planning Committee often see greenfield sites put forward for planning permission by developers first.

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2. Vehicle parking in The Street During the recent period of inclement weather, I had received correspondence from residents that parking in The Street was posing an obstacle to gritting vehicles. I have discussed this issue further with our Kent County Councillor, Cllr. Mike Whiting, and understand he has taken this matter up with other agencies as appropriate.
3. Speeding along Hearts Delight, Borden Last month I reported the progress to-date on the issues raised by Clive Jenkins. I understand Cllr. Mike Whiting has provided an update to you on this issue. My thanks to him for his assistance on this matter.
4. Road Closure – Pond Farm Road, 20 March 2018, 9:00am to 3:30pm for 1 day I have circulated correspondence received on social media relating to the forthcoming road closure along Pond Farm Road adjacent to Pond Farm House. This road closure is required to allow for CCTV survey work to be undertaken by Kent County Council on the area's drainage system. This is in response to my meeting with Kent County Council in the Autumn of 2017 highlighting the persistent flooding that occurs along this route. Already new signage has been installed to help improve road safety and some clearance to the drainage system has taken place. This is the next stage in helping to secure a more permanent solution to the drainage system, so as to prevent future widespread flooding here. I hope it will be welcomed by residents that live along this route but I am mindful of the inconvenience this road closure will cause.
5. Pot-holes Following the inclement weather recently, it is that time of year when pot-holes seem to appear en-masse. I am pleased to learn from Cllr. Mike Whiting that a 'Pot-hole Blitz' is to commence soon and understand from him that further information has been provided to your Clerk. Please also note, that any pot-hole you identify, or indeed any other defect with the road or pavement, may be reported on-line via <https://www.kent.gov.uk/roads-and-travel/report-a-problem>.

I am very sorry that I am unable to attend this evening's meeting. This is due to my attendance at another pre-arranged meeting.

Should you need to contact me on any of the above, or indeed raise any other issue(s) with me following the outcome of your meeting, please feel free to get in contact. As always, I will try my best to help.

Yours faithfully,

Cllr. Nicholas Hampshire (Conservative – Borden & Grove Park) Deputy Cabinet Member for Safer Families and Communities

3. PCSO –

PCSO John Cork reported that there have not been any problems with lorries in the restricted area, although Cllr Masters stated that a trailer had been parked the wrong way round. The PCSO informed the meeting about an App called Country Eye, available free to iPhone and

android, to enable reporting of fly tipping amongst other rural crime, photos can be uploaded to the App. The Country Eye team liaises with Kent Police and sends appropriate information to them, third parties and other app users.

3. **Minutes of the Last Meeting**

Proposed by Cllr. Emery and seconded by Cllr Downes, the Minutes of the meeting held on the Thursday 22 February 2018 were agreed and signed as a true transcript. There was one abstention.

4. **Declarations of Interest and Dispensations**

None.

5. **Matters Arising**

1. **Wises Lane Planning application – update**

Cllr Sims reported that the ten monitors have been changed. The information has been downloaded to the black boxes and will be collected and a report compiled prior to the May meeting. Cllr Sims will get figures should the monitoring needs to be repeated. It was proposed by Cllr Downes and seconded by Cllr Emery that Dr Le-Las is asked to prepare a report with letters to send to the planning officers. Carried with one abstention.

2. **War Memorial**

The Church will only recognise the war memorial in the churchyard at any memorial services and will not consider the current war memorial, or a replacement, being sited elsewhere in the churchyard. Nor will they permit Borden Parish Council, without full consultation, to carry out repairs to the memorial. It was stated that they would try to carryout repairs in time for this year's 100th memorial service although not what those repairs may be. They have arranged for one of their structural engineers to examine the war memorial in early April and one of the war memorial committee will be in attendance as long as the council are advised of the date and time. The Church stated that any memorial services would take place at the existing war memorial even if no repairs were carried out.

Cllr Emery proposed that the council should consider erecting a secular memorial, seconded by Cllr Lainton. The proposal failed.

3. **Defibrillator – Update**

Awaiting building works to move the bottle banks. Cllr Sims has spoken to Richard Palmer and he is willing to do a workshop. The owner of the Maypole Public House has agreed to have the defibrillator sited on an outside wall.

4. **GDPR**

The computer used by the Clerk needs to be password protected and encrypted. There is a training day being run by KALC, which should be attended by the Clerk. The Council need policy and procedures together with a data protection officer. Cllr Sims will write the policy.

Action: Cllr Sims

5. **Dog Waste Bin for Mountview**

There is no public right of way. It was agreed not to supply a dog waste bin at Mountview.

6. **Standing Orders**

The constitution is not up to date. There is a relevant KALC document that can be developed and adopted. Cllr Sims proposed that the KALC Standing Orders document be adapted for Borden Parish Council, seconded by Cllr Emery. Carried unanimously.

Action: Cllr Sims

7. **Centenary Garden New Benches**

Nothing to report.

8. **Newsletter**

Nothing to report.

6. **Correspondence**

1. **Invitation to briefing on the first steps towards the next local plan (Swale Borough Council) email 23/37.**

Details have been sent to Councillors.

2. **Inconsiderate parking on The Street, Borden. Email 1/3/18/Facebook**

Noted.

7. **Finance**

1. **To Provide a Laptop for the Clerk's Use**

It was proposed by Cllr Harrison and seconded by Cllr Emery to purchase a laptop, software, keyboard and mouse up to the value of £1000.00. Carried unanimously.

2. **CPRE Membership Renewal**

Proposed by Cllr Millican, seconded by Cllr Emery to renew membership for £36.00. Carried

unanimously.

3. **Quote from Stave Wakeling – Playstool**

Proposed by Cllr Downes , seconded by Cllr Lainton to accept the quote of £1644.26 for the year. Carried unanimously.

Action: Clerk

4. **To authorise cheques raised at the meeting and approve the accounts**

The cheques were approved and duly signed. Proposed by Cllr Emery and seconded by Cllr Downes. All were in favour.

8. **Reports and minutes from committees and representatives**

1. **Finance**

The finance meeting was held earlier in the day. Each of the budget items was reviewed.

There are some large projects and this will result in a negative cash flow for the next financial year and will be spread across to the following year.

In respect of donations to the fete committee, it was proposed by Cllr Sims to send a letter citing the reasons and rationale for requesting a member of the Parish Council to join the fete committee, that the public funds would be for specific named activities and to have evidence of expenditure, seconded by Cllr Bolas. Carried unanimously.

2. **KALC**

In respect of planning Borden Parish Council will send a letter to Swale Borough Council to say that they want to be involved in planning and not lose any rights to put forward their point of view.

3. **Borden Sports Association –**

An update was provided on the current success of our village football team.

4. **Borden Parish Hall.**

Nothing to report.

5. **Heritage**

The Old Forge War Time House in East Street was the location of our March meeting. The building was once a working Forge. Built in the 1700s the front of the building has changed a lot over the years but if you look you can still pick out some of the original features.

Now a beauty salon and costume shop, it all seems very different, that is until you step through the door in the back of the costume shop and into the offices of an ARP warden, once that door closes, you are back in 1940's England. The BBC and film units have hired the house and many of our group are planning to return to see one of the special events that run on the first Saturday of each month.

We will meet on Thursday 12th April at 11am in The Forge when John and Sheila Hepburn will show us some of their collection of photographic negatives.

9. **Planning Applications**

1. **PLANNING APPLICATIONS - can be viewed on <http://pa.midkent.gov.uk/online-applications/> and <https://cloud2.atriumsoft.com/KCCePlanningOPS/searchPageLoad.do>**

- a) 18/500498/FULL Eyehorn Hatch Cottage, Munsgore Lane, Borden. Convert existing 2-storey storage area at the end of the garage into ancillary accommodation for the house.

No comments.

- b) 18/500944/FULL Greenhurst, Hearts Delight Road, Tunstall. Change of use and conversion of existing swimming pool building to detached bungalow with widened access onto Hearts Delight Road.

No comments.

10. **Items for Information Only**

Cllr Sims – the telephone box in Wises Lane will be removed in September.

Cllr Masters would like to put a bench in the play area and will apply formally.

11 **Next Meeting**

Thursday 19 April 2018, commencing at 7.00 p.m. in the Barrow Room at Borden Parish Hall

The meeting closed at 09.40 p.m.

Signed:

Cllr C Masters
Chair

| Payee | Description | Amount £ | Cheque No. |
|----------------------------------|---|----------------|------------|
| HMRC | PAYE Tax | 74.00 | 102701 |
| Steve Wakeling | Disposal of old village noticeboards and replaced with new. Invoice: 57 | 790.00 | 102702 |
| Fryer Cleaning & Maintenance Ltd | Monthly Maintenance For February Invoice: 5041 | 375.60 | 102703 |
| John England | Expenses for Playstool Inspections 11 February to 11 March 2018 | 30.00 | 102704 |
| KALC | 50% of invoice 6154 GDPR Workshop | 18.00 | 102705 |
| B & K Masters | To supply labour and equipment to erect Heritage Notice Board Invoice: 24211 | 300.00 | 102706 |
| Mrs A Smith | Salary (February and March) and Expenses | £640.86 | 102707 |
| HMRC | PAYE Tax | 73.80 | 102708 |
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